

# Join us!

We're on a renewable energy growth journey.  
Join us as we build a sustainable future.

**Manager, Community  
Engagement and  
Communications**



# Position description: Manager, Community Engagement and Communications



## Role overview

Department:	Corporate Services
Leader:	Head of Corporate Services
Direct reports:	3
Employment status:	Full time, permanent
Location:	Negotiable
Travel:	Medium

## Role purpose

Oversee ACEN Australia's programs of community engagement and communications activities across Australia. Supported by a team of regional based specialists in NSW and Tasmania, you will shape the business's community engagement strategy for its development, construction and operations activities of renewable energy projects. You will be leading and influencing at a senior level to manage social risk to build relationships with communities that create enduring and positive impact.

## Your team

You will be joining the Social Participation and Communications department, made up of five people (and growing) spread across Tasmania and NSW. Your team have a variety of backgrounds and experiences from all over Australia. Importantly, you will be joining a supportive team where you can learn and grow.



## Our team

You will be part of an organisation of like-minded people striving to make a meaningful contribution towards Australia's energy transition. Our team truly care about the work they do, how they do it, the outcomes and the impact we make. We pride ourselves on providing a positive and welcoming workplace where our team members can thrive, grow and work together towards a common goal.

## Position description: Manager, Community Engagement and Communications



## What you'll do

- Identify and provide recommendations on the management of community engagement issues to mitigate social risks and enhance ACEN's brand, reputation, and relationships
- Develop and implement key performance indicators which measure the success and value of engagement and communication activities.
- Lead the governance of regional Social Investment Programs
- Manage ACEN's approved software platform for the recording of engagement activities
- Provide social impact technical inputs into government, industry and project specific reports and documents
- Steward the regional implementation of the ACEN brand, communications materials including traditional and social media, and community events
- Support project teams on the implementation of environment and social commitments
- Lead the business's complaints processes
- Contribute to representing the business at community and key stakeholder events
- Lead the team stakeholder and community engagement team, ensuring team members are supported in their learning and development, goal setting and achievement and strategic and operational priorities

## About you

### Qualifications

- Tertiary qualification in communications, social impact, community engagement or similar

### Skills and experience

- Experience leading a high performing team.
- Experience in the planning and delivery of communications and community engagement strategy to support strategic business objectives, within a high profile environment
- Experience delivering community and stakeholder projects which demonstrate an understanding of the principles of public participation and program evaluation.
- Experience in front line community relations, with a hands-on approach to engaging with a wide range of stakeholders and a track record in resolving issues
- Experience in delivering social sustainability strategies and community partnership programs
- Strong project management, communication, engagement skills and data analysis
- Model a genuine commitment to the health, safety, and wellbeing
- Your ability to relate to people and understand motivations and drivers will be key to your success in leading and/or influencing at a senior level